

# **MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE**

Date: Tuesday, November 12, 2002

Location: Centennial Park – Live Oak Room 600 Nickerson Drive, Paso Robles

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## **CALL MEETING TO ORDER**

Chairman Curry called the meeting to order at 4:05 p.m.

## **ROLL CALL**

Members present: Darwin Curry, Robert Gibson, Stephen Gregory, Mike Ojeda, Randy Stinchfield, Danna Stroud, Brian Thorndyke and Greig Welch  
Member absent: Robin Fairbairn  
Staff present: Charlotte Gorton, Gary Perruzzi, Dennis Fansler, Judy O'Neal and Chad Dawson  
Staff absent: Barbara Partridge, Joe Deakin  
City Council absent: Mayor Mecham and Councilman Nemeth  
Planning Commissioner absent: Valerie Warnke

## **PUBLIC COMMENTS** - None

## **CONSENT AGENDA**

1. A motion was made by Member Welch, seconded by Member Thorndyke, to approve the Minutes of the October 8, 2002 meeting. Motion passed by a unanimous roll call vote.

## **DISCUSSION ITEMS**

2. **Santa Margarita BMX Bike Trail** - Comments noted and filed.
3. **Youth Sportsmanship Program**  
After a presentation by Chad Dawson, Recreation Coordinator - Sports and discussion, a motion was made by Member Welch, seconded by Thorndyke, to adopt the Recreation Youth Sportsmanship Program as presented and recommend supplementing it with a video for the parents and coaches to view and sign-off on before family participation and volunteer coaching. Motion passed by a unanimous roll call vote.
4. **2002-2003 Goals**  
After discussion, a motion was made by Member Gibson, seconded by Stinchfield, to adopt the 2002-2003 Goals (see attachment A).

**ADHOC COMMITTEE COMMUNICATIONS** - Comments noted and filed.

**PARK & BUILDING MAINTENANCE** - Comments noted and filed.

**CITY COUNCIL COMMUNICATION** - Absent

**LRS STAFF REPORT** - Comments noted and filed.

**UNSCHEDULED MATTERS** - None

**ADJOURNMENT**

A motion was made by Member Welch, seconded by Thorndyke, to adjourn this meeting at 5:30 p.m. The next regular meeting of the Parks and Recreation Advisory Committee is on Tuesday, December 10, 2002, 4:00 p.m. at Centennial Park, Live Oak Room, 600 Nickerson Drive, Paso Robles.

*Deadline for submitting items for the next Agenda is Tuesday, November 26, 2002*

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF CITY RECORDS  
UNTIL APPROVED BY THE CITY COUNCIL AT THEIR NEXT REGULAR MEETING**

Respectfully submitted by Judy O'Neal, Administrative Secretary

Parks & Recreation Advisory Committee Minutes of 11/12/02

## **INFORMATIONAL NOTES**

To: Parks and Recreation Advisory Committee  
From: Barbara Partridge, Director  
Subject: **November 12, 2002 Notes**  
Date: November 13, 2002  
Copies: Staff

### **DISCUSSION ITEMS**

#### **2. Santa Margarita BMX Bike Trail**

- Karen Jacobsma, BMX representative and owner of the Santa Margarita BMX bike track made a presentation asking for the support of the Parks and Recreation Advisory Committee, a new location for BMX racing in the City of Paso Robles, possible financial support and use of City's heavy ground equipment during the year to maintain and groom the dirt track.
- The BMX bike track in Santa Margarita is not a money make venue for the Jacobsma family. She has a Lawyer and volunteers ready to help form a non-profit organization, if needed.
- This can be a very profitable venue for the City of Paso Robles in participants and families that stay in hotels, restaurants, and local businesses. There are two major BMX races per year bringing in approximately 3,000 participants and family members.
- The bike track can be used for holding BMX bike classes, camps and competition racing which would also be a money-making venue throughout the year.
- Discussed possible locations for a 3-5 acre track on City owned property by the spring of 2004. Locations discussed: Salinas riverbed, Paso Robles Airport, Camp Roberts, Cuesta College, Barney Schwartz Park and camp grounds across from BSP.
- The BMX group would like to lease City owned property for a \$1.00/year, which is done in numerous other cities such as Santa Barbara, Bulletin, Prunedale, Livermore, Reedley and San Ramon. Briefly discussed city liability and legal issues.
- This is a good family sport that requires all the pertinent safety gear for the participant.
- Chairman Curry suggested the Committee look in to this matter further with the City, checking out possible 3-5 acre locations and will put on the January 14, 2003 Agenda for further discussion.

#### **3. Youth Sportsmanship Program**

- Chad Dawson, Recreation Coordinator - Sports, gave a presentation and passed around a book showing the current Youth Sportsmanship Program that he created for the Recreation Division's Youth Basket-ball, T-Ball and Coach Pitch baseball programs and their Coaches.
- The cost to purchase the National Alliance for Youth Sportsmanship is \$6,625/ year and the sports budget does not have money to pay for the program.
- Advisory members asked Chad to check with the C.I.F.'s Suit of Excellence Program in effect at public schools.
- A copy of this book will be sent to all Advisory members so they can review.

- It was recommended to post the Code of Ethics in the gymnasium for all parents, coaches and youth to see. Also, post in the dugouts at the softball fields.
- Members would like to have Chad purchase a video for the parents and coaches to see before they sign the Code of Ethics and parent's permission slip for youth to play, to supplement the existing Youth Sportsmanship Program.
- Chad will give an update at the December 10 meeting.

#### 4. **2002-2003 Goals**

- Chairman Curry asked members to review the 2002-2003 Goals and descriptions.
- We have nine members and each member can chair a Goal.
- We will assign chairman at the next meeting on December 10.
- Member Gibson added Junior Wheelchair Sports Program to the Explore Alternative Recreational Venue Goal that he will chair.
- Members volunteered to chair the following Adhoc Committees:  
     Explore Alternative Recreational Venues (*Robert Gibson*)  
     Public Art - Fairbairn Plan (*Robin Fairbairn*)  
     Recreational Sportsmanship (*Greig Welch*)

#### **ADHOC COMMITTEE COMMUNICATIONS** - Tabled to December 10 meeting.

#### **PARK & BUILDING MAINTENANCE**

- Charlotte Gorton, Recreation Services Manager, advised Tim Maloney was hired to do the Sherwood Forrest Playground structure and a Master Plan for Sherwood Park.
- Member Welch discussed Michael Phillips, from the Paso Robles Press, contacted him about doing an article on Sherwood Park.
- Charlotte advised Architect interviews were on November 8 for the Centennial Park project.
- Gary Perruzzi, Recreation Services Manager, gave an update on programming at BSP for softball, baseball and soccer tournaments.
- The 2003 BSP calendar of events already has 35 tournaments scheduled.
- Gary is working with DaLee Canaday, Recreation Coordinator - Seniors Citizens, in a new program called Senior Day at BSP held the last Tuesday/month. Activities include coffee cake and a walk around the park, drop in softball or croquet, remote control boats and a brown bag picnic lunch from 9-1 pm.
- Dennis Fansler gave an update on City Park oak tree project and will discuss further at December meeting.
- Dennis also advised the bid was awarded to renovate the tennis courts at Sherwood Park and Centennial Park.

#### **YOUTH COMMISSION COMMUNICATION**

Charlotte Gorton advised:

- November 6 meeting was canceled but the next meeting is Wednesday, December 4, 2002.
- The Youth Commission has set their 2002-03 Goals, included in your packet for review.
- Two members of the Youth Commission and one Recreation Coordinator, Annelyse Lemons, as chaperone, attended the League of California Cities Conference in San Diego with other City officials.

**CITY COUNCIL COMMUNICATION** - Absent

**LRS STAFF REPORT**

- Charlotte advised she attending the Asilomar Conference. Also briefly discussed Proposition monies available to cities.
- The City Council has approved Centennial Park pool going year round.
- The Recreation Division is currently recruiting for an Administrative Assistant position that should be filled by January 2003.
- The Veterans Grand Opening was very successful.
- The 2<sup>nd</sup> Annual Duck Derby held October 26 was successful and profitable in raising over \$10,000. This money will be used to renovate the City Park Playground project in 2003.

# **MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE**

**Date: Monday, November 18, 2002**

Location: Senior Center, 270 Scott Street, Paso Robles

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## **CALL MEETING TO ORDER**

Chairperson Dutra called the meeting to order at 1:45 p.m.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Director Partridge.

## **ROLL CALL**

- Member Clark took the Minutes for Secretary Worden.

Members present: Helen Dutra, Del Velten, Dale Gustin, Renee' Clark, Dolly Bader, Velta Williamson

Members absent: Dorothy Worden, Edna DeBardelaben, Virginia Harris

Staff present: DaLee Canaday and Director Partridge

Staff absent: Charlotte Gorton

City Council absent: Jim Heggarty

Guests: Dottie Enright, Al Moreno (Newsletter Volunteer)

**PUBLIC COMMENTS** - None

**PRESENTATIONS** - None

## **CONSENT AGENDA**

1. A motion was made by Member Williamson, seconded by Member Gustin, to approve the Minutes of the October 14, 2002 meeting. Motion passed by a unanimous roll call vote.

## **NEW BUSINESS**

2. **2002-2003 Goals** - Tabled to December meeting
3. **Picture of the Senior Citizen Advisory Committee** - Postponed
4. **Senior Newsletter**
  - A motion was made by Member Clark, seconded by Bader, to have Al Moreno, Senior Newsletter Volunteer, talk with Bob Chute and other newspaper editors

and try to gather sponsorships for ads to help defray the cost of the monthly newsletter. Motion passed by a unanimous roll call vote.

5. **Senior Endowment Budget Report** - Comments noted and filed.

#### **OLD BUSINESS**

6. **Christmas Bazaar Update** - Comments noted and filed.
7. **Holiday Activity Update** - Comments noted and filed.
8. **Storage Building Update** - Tabled to December meeting.
9. **Senior Center Enhancement Update** - Tabled to December meeting.

#### **ADVISORY COMMITTEE COMMUNICATIONS**

- After discussion, a motion was made by Member Velten, seconded by Bader, to approach the Veteran's Board of Directors about moving and using the pool table from the Senior Center to the Veteran's Building on a trial basis. Motion passed by a unanimous roll call vote.

#### **CITY COUNCIL COMMUNICATION** - Absent

#### **RECREATION SERVICES MANAGER COMMUNICATION**

Comments noted and filed by Director Partridge.

#### **UNSCHEDULED MATTERS** - Comments noted and filed.

#### **ADJOURNMENT**

A motion was made by Member Velten, seconded by Bader, and unanimously passed to adjourn the meeting at 3 p.m. The next Senior Citizen Advisory Committee meeting is December 9, 2002, 1:30 p.m. at the Senior Center, 270 Scott Street, Paso Robles.

*Deadline for submitting items for the next regular Agenda is November 22, 2002.*

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF CITY RECORDS  
UNTIL APPROVED BY THE CITY COUNCIL AT THEIR NEXT REGULAR MEETING**

Respectfully submitted by Renee' Clark

Senior Citizen Advisory Committee Minutes of 11/18/02

## INFORMATIVE NOTES

To: Senior Citizen Advisory Committee Members  
From: Director Partridge  
Subject: **Notes from the November 18, 2002 Meeting**  
Date: November 19, 2002  
Copies: Staff

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### **NEW BUSINESS**

3. **Picture of the Senior Citizen Advisory Committee**  
Postponed due to all members not present at meeting.
4. **Senior Newsletter**
  - Director Partridge announced that \$10,000 of the \$18,000 yearly Senior Citizen budget has been spent in the first four months of the 2002-03 fiscal year.
  - The cost of printing and mailing the monthly Senior Newsletter is approximately \$400/month (see attachment "A").
  - Discussed various ways to cut senior expenses.
5. **Senior Endowment Budget Report**  
The current budget report shows a balance of \$370,000.

### **OLD BUSINESS**

6. **Christmas Bazaar Update**
  - DaLee Canaday, Recreation Coordinator - Seniors, reported she is planning for 28 vendors and has 25 confirmed vendors so far for the Bazaar on November 22 and 23, 2002 at the Senior Center. The Bazaar will be open Friday from 2-7 pm and Saturday from 9-2 pm.
  - The seniors will operate the sale of all foods and drinks with Chris Moench being captain of the kitchen.
  - The Senior Citizen Craft Club will also have a booth selling crafts and wrapped cookies.
  - Wayne Harris will play Santa Claus.
  - Pictures will also be available at the Bazaar.
7. **Holiday Activity Update**
  - Seniors will gather on November 20<sup>th</sup> to decorate the Senior Center for Christmas.
  - The Multi-Flora Club will put up and decorate a fresh tree in the Multi-purpose room.
  - The monthly Senior Dance is December 7 from 6:30 - 9:30 p.m. at the Senior Center instead of Centennial Park.



### **ADVISORY COMMITTEE COMMUNICATIONS**

- Member Clark presented a check for \$25 from a participant of the Senior Nutrition Program to help purchase a coat rack at the Senior Center.
- Discussed using Senior Endowment Fund for additional monies needed for flagpoles. Table for further discussion at the December meeting.
- Member Bader heard over the radio that a reserve of \$175,000 was left over after completion of the Senior Center and Veterans Building from Measure-D 98 monies. The City wants to use this money to complete the restaurant at the Municipal Airport. Member Gustin offered to look into this matter and report to the Committee.
- Discussed moving the pool table from the Senior Center to the Veteran's Building. Member Velten will check with the Veteran's Board of Directors for approval.
- Seniors may need to sign a 3-6 month trial Agreement with the Veterans to move the pool table to the Veteran's Building and for seniors to use this pool table.
- A meeting needs to be held with the pool players to give them an update.

### **CITY COUNCIL COMMUNICATION** - Absent

### **RECREATION SERVICES MANAGER COMMUNICATION**

- Director Partridge discussed the importance of the Senior Citizen budget and that half of the monies are going to the monthly newsletter.

### **UNSCHEDULED MATTERS**

- Member Velten asked DaLee to get the price of an automatic door opener for the front door of the Senior Center.
- Director Partridge requested DaLee contact Doug Monn for the price of a storage building.
- Fundraising is a must and should involve all Senior Citizens.
- Director Partridge suggested keeping all fundraising monies in REC, Inc. account and possibly have a Fund Raising Committee.
- Chairperson Dutra reported the Health Fair was a success in Atascadero. She will propose doing a Health Fair in Paso at the December meeting.

# **MINUTES OF THE LIBRARY BOARD OF TRUSTEES**

**November 14, 2002 meeting**

Meeting location: 1000 Spring Street, Paso Robles, Ca.

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## **CALL TO ORDER:**

The meeting was called to order at 9:05 am by President Betsy Watson.

## **ROLL CALL:**

Present: Rudyard Stone, Terry-Ann Reid, Betsy Watson, and Barbara Dabul  
Absent: Rebecca Scott  
Staff present: Annie Robb, City Librarian

**PUBLIC COMMENT:** None.

**CONSENT AGENDA:** The agenda for today's meeting was adopted, reversing the order of items two and three.

1. **Approval of Minutes:** Motion made, seconded and unanimously carried to approve the Minutes of the September 12<sup>th</sup> meeting, with two corrections on dates noted.

## **DISCUSSION ITEMS:**

1. **Donation of New Books to the Library** - Comments noted and filed.
2. **Board Training by California School Board Association Trainer** - Comments noted and filed.
3. **Holiday Activities** – Motion was made, seconded, and unanimously carried to host a Christmas thank-you event for library employees.
4. **Distribution of 2001-2002 Annual Activity Reports** - Comments noted and filed.

**CITY COUNCIL COMMUNICATION:** None.

**DIRECTOR'S REPORT:** Comments noted and filed

**UNSCHEDULED MATTERS:** Comments noted and filed

**ADJOURNMENT**at 9:45 am. The next regular meeting of the Library Board of Trustees will be held on Monday, December 9, 2002 at 10:00 a.m. at City Hall-Public Library, 1000 Spring Street, Paso Robles, preceded by the employee recognition breakfast at 8:30 a.m. in the Library Conference Center.

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Respectfully submitted by Barbara Dabul, Ph.D., Secretary Pro-Tem  
and Rebecca Scott, Secretary

Library Board of Trustees Minutes of 11/14/02